

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: [www.oconlake.com](http://www.oconlake.com)  
Fax: (262) 567-7447 e-mail: [villagehall@oconlake.com](mailto:villagehall@oconlake.com)

## OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY, December 16, 2024 Unofficial until approved by the Village Board. Approved as written ☒ or with corrections ( ) on 1/20/25.

A meeting of the Village Board of the Village of Oconomowoc Lake was held on Monday, December 16, 2024, at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll call was taken with the following in attendance:

Present: President Bickler; Trustees: Taylor, Sheahan, Zimmermann, Fischer, Fellows, and Waltersdorf  
Also present: Administrator/Police Chief Janicsek, Zoning Administrator Wiemer, Attorney Macy and Village Clerk, Teri Sayles

### ATTENDANCE

Ed Johnson (N Beach Rd); Jef Fitch (36048 S Beach Rd)

### MINUTES

#### Discussion/action to approve previous meeting minutes:

- a. November 18, 2024 Public Hearing
- b. November 18, 2024 Village Board Meeting

Motion (Fellows/Sheahan) to approve the minutes from the November 18, 2024 Public Hearing and Village Board Meeting. Motion carried 6-0.

### PUBLIC COMMENT

Motion (Fellows/Taylor) to Open Meeting to Public Comment on Agenda items at 7:02 p.m. Motion carried 6-0.

Ed Johnson (N Beach Rd) thanked village staff, board members and police for all the work they do for Village residents.

Motion (Fellows/Taylor) to Close Meeting to Public Comment on Agenda items at 7:03 p.m. Motion carried 6-0.

Trustee Waltersdorf arrived at 7:03 p.m.

### VILLAGE PRESIDENT

No agenda items

### VILLAGE TRUSTEES

No agenda items

### ADMINISTRATOR

#### Discussion/action regarding paving projects:

1. Hewitts Point Road
2. Village Woodlot

The village engineer recommends going out to bid for the above projects in January with a bid opening in February in order to obtain best pricing. He further suggested allowing project scheduling be up to the contractor could help with pricing. Estimated costs and funding are detailed in the memo in the board packet.

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Motion (Fischer/Sheahan) to put out for bids in January to be opened in February for the woodlot paving project.

Motion carried 7-0.

Motion (Waltersdorf/Zimmermann) to put out for bids in January to be opened in February for the Hewitts Point Road paving project. Motion carried 6-0-1 (Fischer).

**Discussion/action regarding contract for the public boat launch pier.**

Summerset Marine quoted \$39,487.77 to remove the current pier and replace the pilings, decking and bumper system this winter to avoid lost revenue in boating season. The cost of this project was approved as part of the 2025 budget.

Motion (Fischer/Zimmermann) to accept the bid from Summerset Marine for the replacement of the public boat launch pier over the winter season. Motion carried 7-0.

**Discussion/action regarding the 2025 assessment of all Village properties.**

The Village assessment came out at 91% for 2024. Historically, there was a market adjustment done every year to keep the assessment around 100%. There was no market adjustment for 2024 and the village board previously approved of a 2025 full re-valuation of all properties. Because of the 91%, village staff suggests a market adjustment instead of a full re-valuation in 2025 to maintain 100% assessment values.

Motion (Fischer/Sheahan) to direct the assessor to perform a market adjustment on Village properties in 2025 and to consider possible value reallocation between land and improvements on properties deemed appropriate. Motion carried 7-0.

**POLICE CHIEF**

**Police Department Monthly Report for November 2024.**

Chief Janicsek reviewed his report stating there were 25 citations, 299 total calls handled and 5412 road miles. The increase in total number of accidents over last year is due to deer strikes.

**FIRE DEPARTMENT**

President Bickler and Chief Fennig met with municipal owners and Wisconsin Policy Forum, the company the owners hired to study cost allocation among communities. Wisconsin Policy Forum will begin to interview municipal leaders this week and plan to have recommendations ready this winter or spring for communities to review and discuss.

**ZONING ADMINISTRATOR**

No agenda items

**PLAN COMMISSION**

No agenda items

**ATTORNEY**

No agenda items

**CLERK**

**Discussion/action to approve the December 2024 issue of "The Village News".**

Motion (Sheahan/Taylor) to approve the December 2024 issue of "The Village News". Motion carried 7-0.

**TREASURER**

**Discussion/action regarding approval of checks 50499 to 50579 and all electronic payments.**

Motion (Waltersdorf/Zimmermann) to approve checks 50499 to 50579 and all electronic payments. Motion carried 7-0.

**Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2025.**

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Motion (Waltersdorf/Sheahan) to accept donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2025. Motion carried 7-0.

### **FINANCE COMMITTEE**

#### **Discussion regarding the monthly operating statement for December 2024.**

Trustee Fischer reviewed the December Operating Statement. There are a few additional 2024 revenue and expense items that will come through in January. The village has a surplus of \$185,000 overall before audit adjustments.

#### **Discussion/action regarding approval of 2024 Year End Transfers**

The 2024 Year End Transfers include the following PLANNED transfers: \$150,000 from Undesignated Fund balance to Designated Fund balances; \$37,000 from Designated balances to Undesignated Fund balance. There are also one-time adjustment transfers between designated funds. This is to zero out funds no longer needed for past fire departments as noted on the memo in the Village Board packet.

Motion (Fischer/Zimmermann) to approve 2024 Year End Transfers as shown on the memo in the packet and stated above. Motion carried 6-0-1 (Waltersdorf).

### **BOARD OF ZONING APPEALS**

No agenda items.

### **ARCHITECTURAL CONTROL BOARD (ACB)**

Minutes of the November 25, 2024 meeting were in the packet.

### **COMMUNICATIONS**

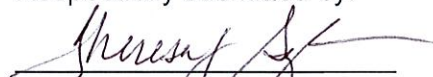
A City of Delafield Public Hearing Notice was in the packet.

A Town of Oconomowoc Ordinance to amend the Comprehensive plan was also noted and added to the packet.


### **ADJOURNMENT**

With no further discussion being heard, a motion (Sheahan/Fellows) to adjourn was made at 7:59 p.m. Motion carried unanimously.

Respectfully submitted by:

  
Theresa J Sayles, Clerk

Approved and ordered posted by:

  
Michael J Bickler Sr, President