

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com  
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

## OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY, November 15, 2021 Unofficial until approved by the Village Board. Approved as written ☒ or with corrections ( ) on 12/20/21.

A meeting of the Village Board of the Village of Oconomowoc Lake was held at 7:05 p.m. on Monday, November 15, 2021 at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll call was taken followed by the Pledge of Allegiance with the following in attendance:

Present: President Bickler and Trustees: Fellows, Zimmermann, Waltersdorf and Fischer

Absent: Birbaum, Shult

Also present: Zoning Administrator Wiemer, Administrator/Police Chief Janicsek, Attorney Macy and Village Clerk, Teri Sayles

### ATTENDANCE

None

### MINUTES

Discussion/action regarding approval of minutes from the October 18, 2021 Village Board meeting.

Motion (Fellows/Waltersdorf) to approve the minutes from the October 18, 2021 Village Board meeting. Carried Unanimously.

### PUBLIC COMMENT

Motion (Waltersdorf/Fellows) to Open Meeting to Public Comment on Agenda items at 7:07 p.m. Carried Unanimously.

Motion (Waltersdorf/Fellows) to Close Meeting to Public Comment on Agenda items at 7:07 p.m. Carried Unanimously.

### VILLAGE PRESIDENT

Mr. Bickler updated the board regarding a staff meeting with Siepmann Development to discuss a project in the City of Delafield that abuts village property. They would like to access a private road and bike path off of Sawyer Road on land within the Village of Oconomowoc Lake. Staff informed Siepmann the village is not interested in this proposal.

### VILLAGE TRUSTEES

Mr. Waltersdorf expressed concern over recent clear-cutting of trees on village properties and potential change to village character. Mr. Bickler asked the clerk to place the concern on the December agenda for discussion.

### POLICE CHIEF

Police Department Monthly Report for October.

Chief Janicsek reviewed the details of the monthly report included in the packet. He further stated the old squad was sold for \$17,000 following a transmission replacement.

### ADMINISTRATOR

Discussion/action regarding a request from the Village of Summit to allow their residents and public works department use of our woodlot for a fee.

Village Board of Trustee Minutes

November 15, 2021

Mr. Janicsek stated staff met with representatives from Summit regarding the use of our woodlot for a fee. There were several concerns with this proposal. After discussing the concerns, the board determined they are not interested in expanding the use of our woodlot to anyone other than our village and residents.

**Discussion/action regarding the sale of a used plow and to set a minimum price.**

Motion (Waltersdorf/Fellows) to place the plow on Craigs List at \$2,750 and accept a minimum offer of \$2,500. Carried Unanimously.

**Discussion/action regarding acceptance of donations received from Village residents as noted on Exhibit A, designated for use toward the fireworks display in July of 2022.**

Motion (Waltersdorf/Fellows) to accept donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2022. Carried Unanimously.

**ZONING ADMINISTRATOR**

Mr. Wiemer briefly named projects that are coming to the Architectural Board this month including a new home, a fence and some landscape plans.

**PLAN COMMISSION**

**Discussion/action regarding a Certified Survey Map (CSM) for 36355 LLC; Daniel Garlock, Agent at 36355 E. Wisconsin Avenue, Oconomowoc, WI 53066; Tax Key # OCLV0585973004.**

Motion (Zimmermann/Waltersdorf) to accept the recommendation of the Plan Commission to approve the Certified Survey Map (CSM) for 36355 LLC; Daniel Garlock, Agent at 36355 E. Wisconsin Avenue, Oconomowoc, WI 53066; Tax Key # OCLV0585973004 and place a note on file stating Silver Lake Auto Center and Village Storage should address any future issues with storm water management between the two property owners. Carried Unanimously.

**HISTORY COMMITTEE**

Minutes of the October 27, 2021 meeting were in the packet. Mr. Macy stated the castle display in the village hall is complete and noted several current projects as outlined in the committee minutes.

**ATTORNEY**

No agenda items.

**TREASURER**

**Discussion/action regarding approval of checks 47968 through 48036 and all electronic payments.**

Motion (Fellows/Waltersdorf) to approve check numbers 47968 through 48036 and all electronic payments. Carried Unanimously.

**FINANCE COMMITTEE**

**Discussion regarding the monthly operating statement for November 2021.**

Mr. Fischer pointed out the high building permit fees and stated they were offset by higher inspector fees and zoning administration. The board discussed a budget amendment for the village hall project, crack-filling cost and land purchase as well as increases in revenue due to building permit fees and ARPA funds received.

**Discussion/action regarding an amendment to the 2021 Budget.**

As stated in the discussion regarding the operating statement (above) the board needs to amend the 2021 Budget to reflect unexpected increases in both revenue and expenses as detailed in the packet.

November 15, 2021

Motion (Fischer/Fellows) to amend the 2021 Budget to reflect increases in both revenue and expenditures as outlined in the 2021 Budget Amendment in the packet. All members present (5) voted Aye. Carried Unanimously.

**Discussion regarding the proposed 2022 budget for the Village of Oconomowoc Lake.**

Mr. Fischer briefly outlined the 2022 Budget as discussed by the Finance Committee stating it was included in the packet informationally only. A more detailed discussion will follow at the Budget Public Hearing and Village Board meeting on November 29, 2021.

**Discussion/action regarding Resolution 177, a Resolution to Adopt a Fee Schedule for the Village of Oconomowoc Lake.**

Mr. Fischer and the Finance Committee are proposing an increase in Building Inspection Fees to cover Building Inspector and Zoning Administrator costs.

Motion (Fellows/Zimmermann) to approve Resolution 177, a Resolution to Adopt a Fee Schedule for the Village of Oconomowoc Lake. Carried Unanimously.

**FIRE DEPARTMENT**

**Discussion/action to adopt the resolutions in the Governmental Certificate from Lake Country Fire & Rescue and authorize the Village President and Village Clerk to sign the same.**

Clerk Sayles stated the resolutions are for a line of credit for the fire department and that each community in the fire district is required to review and approve. Attorney Macy gave the history of the need for this line of credit stating it had only been used one time.

Motion (Waltersdorf/Fellows) to approve the resolutions in the Governmental Certificate from Lake Country Fire & Rescue and authorize the Village President and Village Clerk to sign the same. Carried Unanimously.

The LCF&R Monthly Report for September 2021 was in the packet. Mr. Wiemer will create a link on the village website for residents to have access to the report.

**BOARD OF ZONING APPEALS**

**ARCHITECTURAL CONTROL BOARD (ACB)**

The board will meet on November 22, 2021.

**CLERK**

**Discussion/action regarding the 2021 Tax Collection Agreement with Waukesha County.**

Motion (Waltersdorf/Fellows) to approve the 2021 Tax Collection Agreement with Waukesha County. Carried Unanimously.

**Discussion/action regarding An Ordinance to Create and Establish a Municipal Court for the City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac Labelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia (Contract Member) Town of Ottawa (Contract Member) and Town of Sullivan (Contract Member) Pursuant to Sections 755.01(4) and 66.0301 Wisconsin Statutes.**

Mr. Wiemer stated the need for this ordinance is due to changes in location, membership and a state law. This ordinance will repeal the 2019 ordinance.

Motion (Waltersdorf/Fellows) to approve An Ordinance to Create and Establish a Municipal Court for the City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac Labelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson

November 15, 2021

Creek, Town of Ixonia (Contract Member) Town of Ottawa (Contract Member) and Town of Sullivan (Contract Member) Pursuant to Sections 755.01(4) and 66.0301 Wisconsin Statutes. Carried Unanimously.

**Discussion/action regarding approval of the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County.**

Motion (Waltersdorf/Fellows) to approve the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County. Carried Unanimously.

**Discussion/action regarding a Resolution approving the Lake Country Municipal Court 2022 Budget.**

Mr. Wiemer stated a surplus exists due to salary, retirement and health benefit changes when the clerk left. Mr. Bickler asked what the fund balance is; Mr. Wiemer stated it is \$300,000.

Motion (Waltersdorf/Fellows) to approve the Lake Country Municipal Court 2022 Budget. Carried Unanimously.

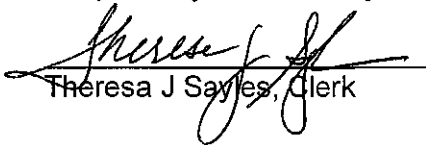
**COMMUNICATIONS**

None.

**ADJOURNMENT**

With no further discussion being heard, a motion (Fellows/Zimmermann) to adjourn was made at 8:14 p.m. Carried Unanimously.

Respectfully submitted by:

  
Theresa J Sayles, Clerk

Approved and ordered posted by:

  
Michael J Bickler Sr, President