

# VILLAGE OF OCONOMOWOC LAKE

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OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,  
December 17, 2007, Unofficial until approved by the Village Board. Approved  
as written (✓) or with corrections ( ) on 01/21/08.

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held immediately following the special joint meeting of the Board of Trustees and the Plan Commission, commencing at 8:44 p.m. on December 17, 2007, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Kneiser/President – present  
Messrs., Bickler, Birbaum, Fischer, Schinzer, Shult/Trustees – present  
Mr. Owens/Trustee – absent  
Ms. Schlieve/ Clerk-Treasurer – present  
Mr. Wiemer/Police Chief-Administrator – present  
Mr. Macy/Attorney –present

## ATTENDANCE

Pat McAdams (McAdams Realty Oconomowoc LLP), Heather Turner Loth (MSI General), and Village residents Ed Johnson and Susan Bickler

## MINUTES

Motion (Birbaum/Shult) to approve the minutes of the November 19, 2007 Village Board Meeting and the minutes of the November 19, 2007 Public Hearing as printed, Carried Unanimously.

## PUBLIC COMMENT

Motion (Bickler/Birbaum) to open meeting to public comment on agenda items, Carried Unanimously.

There were no comments.

Motion (Bickler/Birbaum) to close meeting to public comment, Carried Unanimously.

## PRESIDENT

### Renewal of professional, yearly appointments for 1-year term through December 2008.

1. Arenz, Molter, Macy & Riffle S.C. as Village Attorneys
2. Lake Country Engineers as Village Planner/Engineer
3. Reilly, Penner & Benton as Village Accountant
4. Kay & Kay, Attorneys-at-Law as Village Traffic Attorney
5. Thomas Marks as Village Building Inspector
6. Donald Wiemer as Fire Department Liaison to Okauchee Fire Department and Village Commissioner to Summit Fire District
7. Donald Wiemer as Municipal Court Representative
8. David A. Farina as Village Arborist

Motion (Schinzer/Shult) to approve the one year appointments as listed above, Carried Unanimously.

**Appointments of election Chief Inspectors for a 1-year term through December 2008.**

1. Andrea Clarkson
2. Anne Foster
3. Holly Krull

Motion (Bickler/Shult) to approve the appointments of the chief inspectors for a 1-year term through December 2008, Carried Unanimously.

**Village 50<sup>th</sup> Anniversary Volunteer Group Meeting, Wednesday, January 9, 2008 at 7:00 p.m.**

Mr. Kneiser reported that the first gathering of the volunteer group was held on October 30<sup>th</sup> to discuss ideas for activities surrounding the 50<sup>th</sup> anniversary of the Village in 2009. The next gathering will be held on January 9, 2008 at 7:00 p.m. at the Village Hall. Residents interested in the project are encouraged to attend and share their ideas.

**PLAN COMMISSION**

**Discussion/action regarding the proposed Certified Survey Map (CSM) for Walter F. Schmidt and Harte Revocable Trust for properties located in the Town of Oconomowoc.**

Motion (Birbaum/Fischer) to accept the proposed Certified Survey Map as presented, Carried Unanimously.

**Update on the McAdams redevelopment project.**

Mr. McAdams advised that the deed to the property to be purchased from the Department of Transportation is still in Madison awaiting the necessary signatures.

**ATTORNEY**

There was no report.

**TREASURER**

**Checks**

Motion (Bickler/Birbaum) to approve check nos. 34845 through 34917, for regular monthly payments, building fund check no. 1006 for tiling the police department office area, and all electronic tax payments, Carried Unanimously.

**FINANCE**

**Discussion regarding monthly operating statement for December.**

The monthly operating statement was discussed.

**Discussion/action regarding 2007 budget amendment and end-of-year transfers.**

Mr. Wiemer explained the proposed budget amendments. Motion (Fischer/Birbaum) to approve the 2007 budget amendments and end-of-year transfers as presented, Carried Unanimously. Mr. Macy noted that the amendments and end-of-year transfers must be published within ten (10) days after approval. Staff will take the necessary actions.

**Discussion regarding transfer of funds out of the State of Wisconsin Local Investment Pool.**

Mr. Schinzer explained his recommendation regarding the transfer of Village funds out of the State of Wisconsin's local investment pool (LGIP) to the Village money market account at First Bank Financial Centre.

**ADMINISTRATOR**

**Discussion/action regarding the approval of the 2008 ambulance service contract with the City of Oconomowoc Fire Department.**

Motion (Bickler/Shult) to approve the 2008 ambulance service contract with the City of Oconomowoc Fire Department, Carried Unanimously.

**Discussion/action regarding a Resolution in Regard to Fees for Races, Regattas, Sporting Events and Exhibitions.**

Motion (Birbaum/Bickler) to adopt a Resolution in Regard to Fees for Races, Regattas, Sporting Events and Exhibitions, Carried Unanimously.

**Discussion/action regarding approval of Certified Survey Map (CSM) for properties owned by Irene Boschuetz located at 35921 and 35933 North Beach Road, and 4645 Lake Club Circle, specifically in regard to the 5 inch area of conflict.**

Mr. Wiemer referred to a letter received from Mr. Mark Powers of Lake Country Engineers that states there is no resolution to the discrepancy. Motion (Birbaum/Schinzer) to approve the issuance of the Certified Survey Map for Mrs. Irene Boschuetz, Carried. Mr. Bickler abstained.

**Discussion/action regarding the issuance of a building permit to MSI General for a 62,000 square foot building containing a food store, bank, and pharmacy prior to final approval from the City of Oconomowoc of the sewer agreement and the request by the City to dedicate the sewer line after it has been televised and approved. A letter has been received from the City Attorney, Mr. William Chapman, that advises that the City does not object to the permit being issued prior to the finalization of the agreement, and also requesting the sewer line dedication.**

Mr. Wiemer advised that he has been in communication with the City of Oconomowoc in order to get the agreement finalized. Mr. Macy noted that the letter received from Mr. Chapman does not have all the language he would like to see, but that it should provide the necessary assurances that the Village and McAdams Realty needs in order to proceed with the proposed building. Concerns were raised regarding the liability the Village would have if the City should refuse to connect the sewer line. It was also noted that, with the City's proposal regarding the dedication of the sewer line, the City will then own the sewer line up to property line of Ewald Automotive.

Motion (Birbaum/Bickler) stating that the Village Administrator is authorized to issue a building permit if all of the previous conditions of approval are satisfied to the Village Administrator's satisfaction including but not limited to purchase of the lands from the State of Wisconsin, filing of the certified survey map, etc. and subject to the Developer entering into an agreement in a form satisfactory to the Village Administrator holding the Village harmless if sewer service is not available from the City when requested by the Developer, admitting that the Village is not responsible to provide sewer service and agreeing not to sue the Village for damages or any other reason if the City refuses to allow the Developer to hook up to the sewer system, Carried Unanimously.

**Discussion/action regarding acceptance of the bid to purchase the truck formerly used by the police chief.**

Mr. Wiemer advised that the high bid of \$17,000 for the sale of the truck had been received. Motion (Bickler/Shult) to accept the high bid of \$17,000, Carried Unanimously.

**Discussion/action regarding the contract with Bartolotta Fireworks Company for the fireworks display proposed for July 4, 2008.**

Mr. Wiemer explained that he would like to use four inch shells instead of three inch shells this year for the display. The larger diameter shells go higher in the sky and are less likely to cause damage on the ground of the surrounding area. Bartolotta has not yet compiled the list of the exact fireworks they intend to use for the display; therefore, Mr. Wiemer will be able to make the appropriate arrangements. Motion (Bickler/Shult) to approve the proposed contract with Bartolotta Fireworks Company for the 2008 fireworks display, Carried Unanimously.

**Discussion/action regarding approval of the contract with Titan Public Safety Solutions (TiPSS) to purchase new software for police records.**

Motion (Fischer/Bickler) to approve the contract with TiPSS to purchase new software for police records,  
Carried Unanimously.

**POLICE CHIEF**

No report.

**FIRE COMMISSIONER**

**Discussion/action regarding a promissory installment note for the balance of funds to be borrowed from the Town of Summit for the purchase of the new fire engine.**

Mr. Wiemer explained the proposal. Motion (Schinzer/Bickler) to approve promissory installment note for the balance of funds to be borrowed from the Town of Summit for the purchase of the new fire engine,  
Carried Unanimously.

**PUBLIC HEALTH AND SAFETY**

No report.

**BOARD OF ZONING APPEALS**

The board did not meet.

**ARCHITECTURAL CONTROL BOARD (ACB)**

No report.

**CLERK**

**Discussion/action regarding approval of the December newsletter.**

The word "committee" in the Letter from the President and the 50<sup>th</sup> Anniversary Committee articles will be changed to "group". Motion (Birbaum/Schinzer) to approve the newsletter with the above noted changes,  
Carried Unanimously.

**COMMUNICATIONS**

Ms. Schlieve noted that the property tax bills had been mailed out on December 14, 2008.

With no further discussion being heard, motion (Birbaum/Shult) to adjourn was made at approximately 9:35 p.m., and Carried Unanimously.

Respectfully submitted by:

  
Cindy J. Schlieve, Clerk-Treasurer

Approved and Ordered Posted by:

  
Richard J. Kneiser, President