

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com  
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,  
May 21, 2007, Unofficial until approved by the Village Board. Approved as  
written (X) or with corrections ( ) on 6-18-07.

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held commencing at 7:00 PM on May 21, 2007, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Kneiser/President – present  
Messrs., Bickler, Fischer, Schinzer, Shult, Birbaum and  
Owens (arrived at 7:15 PM)/Trustees – present  
Ms. Kreuser/ Clerk-Treasurer – present  
Mr. Wiemer/Police Chief - Administrator – present  
Mr. Macy/Attorney –present

## **ATTENDANCE**

Ed Johnson, Cindy Schlieve, Pat McAdams, McAdams Realty Oconomowoc LLP, Heather Turner-Loth, MSI General.

## **MINUTES**

Motion (Shult/Birbaum) to approve the April 16, 2007, Village Board meeting minutes, with the following revision: Under Architectural Control Board; item 1; should read "with deed restrictions prohibiting habitation". Carried with Trustee Bickler abstaining.

## **PUBLIC COMMENT**

Motion (Birbaum/Bickler) to open public comment, Carried Unanimously.

Mr. Johnson stated that Trustee Fischer and President Kneiser should be recognized for their work on the Management letter from the Auditors. Mr. Johnson stated concern regarding lake access usage by non-occupant property owners.

President Kneiser stated that issue should be referred to the Plan Commission to address through Smart Growth.

Motion (Shult/Birbaum) to close public comment, Carried Unanimously.

## **PRESIDENT**

**Discussion/action regarding Authority for sewer request from the City of Oconomowoc for the proposed McAdams development.**

Agenda item 9 (f) was moved from Administrator for discussion under President.

Mr. Wiemer explained that the proposed McAdams Development is moving forward, and the Village reviewed the sewer agreement for that area. Mr. Wiemer stated the Village would be required to make application to the City of Oconomowoc for sewer service to the proposed Development. Discussion followed.

The Village Board discussed drafting a letter to the City of Oconomowoc regarding sewer service to the proposed McAdams Development.

Motion (Birbaum/Schinzer) to direct the Village Administrator to draft a letter to be reviewed by Attorney Macy to be sent to the City of Oconomowoc regarding sewer service to the proposed McAdams Development, Carried Unanimously.

**Update on Waukesha County Cooperation Council.**

President Kneiser explained he attended a Waukesha County Cooperation Council meeting. The WCCC meets quarterly to discuss County wide issues of mutual concern. The issues discussed at the meeting were:

1. County wide recycling issues.
2. Map for County wide emergency medical services.
3. Johnson Controls Environmental audits.

President Kneiser stated he plans to attend the future meetings and report back to the Board.

**Discussion/action regarding Village Clerk's Resignation and appointment of new Clerk.**

Mr. Wiemer stated the Village Clerk submitted a letter of resignation as of June 30, 2007. Mr. Wiemer stated Cindy Schlieve, Deputy Clerk has applied for the Village Clerk position.

Motion (Fischer/Bickler) to accept the Village Clerk's resignation as of June 30, 2007, and to appoint Cindy Schlieve as the new Village Clerk, Carried Unanimously.

**PLAN COMMISSION**

**Update on Smart Growth.**

President Kneiser stated that the Village President, the Village Administrator, and Village Consultant for Smart Growth had drafted, reviewed and revised Chapters one through nine. The Plan Commission has approved chapters one through eight. The Village Consultant has verified that all nine chapters are Smart Growth compliant. President Kneiser stated that the Village Administrator is in the process of posting chapters one through eight on the Village website for public review. Mr. Kneiser stated that when all the chapters are complete and compliant they will be presented to the Village Board for approval.

**ATTORNEY**

**Update 2006-2007 Wisline Series regarding Board of Review.**

Attorney Macy updated the Board regarding current issues affecting local government officials conducting the annual Board of Review.

**Update 2006-2007 Wisline Series regarding Regulation of Alcohol Beverage Licensing.**

Attorney Macy stated currently there were new laws pending but no new laws were adopted regarding the regulation of alcohol beverage licensing.

**Discussion/action regarding Model Development Agreement.**

Attorney explained the Model Development agreement regarding relocation of existing facilities.

**Discussion/action regarding Recent Case Law concerning Closed Meetings.**

Attorney Macy discussed the recent case law concerning closed meetings. Discussion followed.

**TREASURER**

**Checks**

Motion (Owens/Bickler) to approve check nos. 34323 through 34399, for regular monthly payments and all electronic tax payments, Carried Unanimously.

**FINANCE**

**Discussion regarding monthly operating statement for May.**

Monthly operating statement discussed.

**Discussion/action regarding new management letter from Auditor.**

Trustee Fischer stated he contacted the Auditors after reviewing the Management Letter regarding internal control concerns were cited therein. The Auditors have drafted a revised Management letter with no internal control deficiencies cited and have resubmitted it to the Board for their consideration. Discussion followed.

Motion (Schinzer/Birbaum) to accept the revised Management letter submitted by the Auditors, Carried Unanimously.

**ADMINISTRATOR**

**Discussion/action on Resolution #130 regarding the Local Government Property Fund insuring the buildings and property belonging to the Village of Oconomowoc Lake.**

Mr. Wiemer requested approval for Resolution #130 regarding insuring the buildings and property belonging to the Village through the Local Government Property Fund.

Motion (Birbaum/Shult) to adopt Resolution #130, regarding the Local Government Property Fund insuring the building and property belonging to the Village of Oconomowoc Lake, Carried Unanimously.

**Discussion/action regarding granting Village Administrator authority to hire new Deputy Clerk.**

Mr. Wiemer stated that the Village Administrator, the Village President and Deputy Clerk interviewed two candidates for the position of Deputy Clerk. Mr. Wiemer requested authorization from the Board to hire Ms. Jeanine Griswold. Discussion followed.

Motion (Bickler/Birbaum) to authorize the Village Administrator to offer the position of Deputy Clerk to Ms. Jeanine Griswold at a rate to be negotiated and with the required benefit package, Carried Unanimously.

**Discussion/action regarding training at Clerk's Institute for new Clerk.**

Mr. Wiemer requested permission from the Village Board to send the new Village Clerk for training at the Clerk's Institute in Green Bay.

Motion (Schinzer/Birbaum) to authorize the new Village Clerk to attend the Clerk's Institute in Green Bay for training, *Carried Unanimously.*

**Update on Beach Road Bridge Repair project.**

Mr. Wiemer updated the Board on the Beach Road Bridge project. Mr. Wiemer stated the rating had changed but that the project was proceeding with eighty (80) percent government funding.

**Discussion/action regarding Driveway issue at 35900 Pabst Road.**

Mr. Wiemer stated the Village received a complaint from a resident regarding the dust from the private road at 35900 Pabst Road. Mr. Wiemer stated the Village sent out a letter to all the residents in the Ponds of Pabst regarding the maintenance issue of keeping their road dust free.

**POLICE CHIEF**

Mr. Wiemer stated that the Police Department's squad car and purchase of a new snow plow should be addressed at the June Village Board meeting. The Board directed Village Staff to schedule a finance committee meeting before the next Village Board meeting to discuss these matters.

**FIRE COMMISSIONER**

Mr. Wiemer updated the Board regarding the funding of the new fire truck.

**PUBLIC HEALTH AND SAFETY**

Did not meet.

**BOARD OF ZONING APPEALS**

Did not meet.

**ARCHITECTURAL CONTROL BOARD (ACB)**

The ACB met in May and approved the following:

1. Mrs. Joan Halquist, 36645 Armour Road, new attached garage w/living space above and new front door canopy.
2. Mr. Walter Garlock, 36205 E. Wisconsin Avenue, changes to site plan and elevations for storage buildings.
3. Mr. Jeff Fellows, 36712 Armour Road, addition of windows.
4. Mr. James Schlesing, 4509 Deer Park Road, pillars, fence and courtyard structures.
5. Mr. Ken Erdmann, 34675 Fairview Road, facade changes and interior changes to the detached garage.

**CLERK**

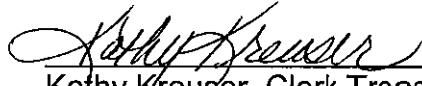
No report.

**COMMUNICATIONS**

There were no communications.

With no further discussion being heard, motion (Shult/Birbaum) to adjourn was made at approximately 9:05 PM, and Carried Unanimously.

Respectfully submitted by:

  
Kathy Kreuser, Clerk-Treasurer

Approved and Ordered Posted by:

  
Richard J. Kreiser, President