

VILLAGE OF OCONOMOWOC LAKE

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OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,
March 20, 2006. Unofficial until approved by the Village Board. Approved as
written (X) or with corrections () on 4-24-06.

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held March 20, 2006, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Foster/President – present
Messrs. Fischer, Kneiser, Birbaum, Schinzer, Owens, and
Trustees – Steinbach, (via speakerphone) - present.
Ms. Kreuser/ Clerk-Treasurer – present
Mr. Wiemer/Police Chief - Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Larry Schneiberg, Ed Johnson, Chris Mortonson, and Frank Norris Jr. and, representing Lake County Municipal Court, Judge Douglas Stern.

MINUTES

Motion (Birbaum/Fischer) to approve the February, 2006, Village Board meeting minutes, Carried with the following revision:

Under Administrator regarding the update on the DNR's 2004 comprehensive study "the Board directed the Village Administrator to contact Sue Beyler and invite her to give a presentation to the Board at the April 24, 2006 Village Board meeting."

PUBLIC COMMENT

There was no public comment.

PRESIDENT

Annual report by Judge Douglas Stern, Lake Country Municipal Court.

Judge Douglas Stern, Lake Country Municipal Court, presented his annual update to the Board.

PLAN COMMISSION

Discussion/action regarding a Certified Survey Map for the property located at 4515 Hewitt's Point Road presented by Regency Builders.

Mr. Wiemer explained that the certified survey map was reviewed by the Plan Commission and recommended for approval to the Village Board. Discussion followed.

Motion (Schinzer/Owens) to approve the certified survey map for the property located at 4515 Hewitts Point Road as presented to the Board, Carried Unanimously.

ATTORNEY

No report.

TREASURER

Checks

Motion (Birbaum/Kneiser) to approve check nos. 33228 through 33298, for regular monthly and all electronic tax payments, Carried Unanimously.

Pre-approval of April bills due before the April 24th Village Board meeting.

Motion (Kneiser/Birbaum) to pre-approve the list of bills presented to the Board and insert the actual amounts next to the vendor when resubmitted to the Village Board for final approval at the April 24, 2006, meeting, Carried Unanimously.

FINANCE

Discussion regarding monthly operating statement for February.

Discussed.

Discussion/action regarding bank reconciliation.

Mr. Fischer stated the Village should have someone other than the Village staff reconcile the bank statements. Mr. Fischer recommended the Village appoint a qualified individual to reconcile the bank statements for 2006. Discussion followed.

Motion (Fischer/Birbaum) to appoint a special assistant to the Finance Committee for the purpose of reconciling the monthly bank statements, Carried Unanimously.

Mr. Fischer recommended Village resident, Ed Johnson, for the appointment to be a special assistant to the Finance Committee. Discussion followed.

Motion (Schinzer/Owens) to appoint Ed Johnson as a special assistant to the Finance Committee to perform the reconciliation of the Village's monthly bank statements, Carried Unanimously.

Discussion/action regarding loan repayment policy.

Mr. Fischer explained the proposed changes he would recommend for the loan repayment policy regarding the capital project sewer fund and general fund corrections. Discussion followed.

Motion (Birbaum/Schinzer) to authorize the Finance Committee Chairperson's recommendation for the implementation of the proposed journal entries and policy regarding the adjustments to the general fund and establishment of the sewer project fund per attachment, subject to having it reviewed by the auditors regarding the actions that were taken, Carried Unanimously.

ADMINISTRATOR

Update on West Beach Road traffic calming study.

Mr. Wiemer stated there was a meeting held on March 15, 2006, at Village Hall regarding the response from Mr. Voigt and to update the Village Engineer of that information.

Mr. Mortonson stated the questions from the Trustees regarding the traffic study prepared by Ken Voigt Traffic Associates were responded to and submitted to the Village Administrator. Mr. Mortonson stated the original report was forwarded to SEWRPC for an independent review of the findings to see if they were consistent with the 1991 SEWRPC traffic report. SEWRPC did respond to the report. Mr. Mortonson stated a proposal would be brought to the Village Board for a review process regarding issues concerning the traffic calming study. Discussion followed.

Update regarding Gifford Road quiet zone.

Mr. Wiemer stated Tammy Wagner had responded that the Federal Railroad Administration has approved the quiet zone. Mr. Wiemer stated he was waiting for written approval before proceeding with the construction of the barriers and signage. Mr. Wiemer stated he has three vendors that he could solicit bids from for the actual median barrier. The Village staff would install the barriers and signage upon written approval from the Federal Railroad Administration.

POLICE CHIEF

No report.

FIRE COMMISSIONER

Mr. Wiemer updated the Board on the meeting with Summit Fire District held on March 15, 2006. Mr. Wiemer explained the Board received the proposal from the Okauchee Fire Department to provide the future ambulance service to their fire service area. Discussion followed.

The Board directed the Village Administrator to research and report back to the Board regarding the proposed changes to the ambulance services for 2006.

PUBLIC HEALTH AND SAFETY

Mr. Foster stated the Public Health and Safety committee could review some of the health issues facing the residents of Oconomowoc Lake. The Board brought up areas of concern such as West Nile disease, Lyme disease, swimmer's itch, etc. Discussion followed.

BOARD OF ZONING APPEALS

Mr. Fischer stated there were two (2) items brought before the Board of Zoning Appeals:

1. A variance for Mr. Snodgrass to be able to live in his present home until the construction of his new home was complete. The variance was approved.
2. A variance for Mr. LaDuca for a permit to move his existing home. The variance was denied.

ARCHITECTURAL CONTROL BOARD (ACB)

The ACB met in February and approved the following:

1. Oconomowoc Auto Parts, 36863 E. Wisconsin Avenue, remodeling to building, and sign/fascia change.
2. The request of Mr. & Mrs. Patrick Lawton, 34605 Spring Bank Road, bathroom addition was withdrawn.
3. Mr. & Mrs. Richard Snodgrass, 4625 West Beach Road, replace current residence with a new single family residence was tabled until next month.

CLERK

Discussion/action regarding March newsletter.

Motion (Birbaum/Schinzer) to approve the March 2006 newsletter with the following revisions, Carried Unanimously:

1. To add the allowable times established for starting and stopping for construction activities within the Village per Ordinance #228.
2. State the offices up for election on the ballot for the Spring Election on April 4, 2006.
3. Add an article regarding village dumpster and the allowable items that can be deposited of.

Discussion/action regarding setting spring burning dates for the Village.

Motion (Birbaum/Schinzer) to approve the dates from April 15, 2006 through May 17, 2006, inclusive for spring burning in the Village, Carried with Trustee Fischer opposing.

Reminder that the April Village Board meeting has been moved to April 24th.

The clerk stated the April Village Board meeting had been rescheduled to April 24, 2006.

COMMUNICATIONS

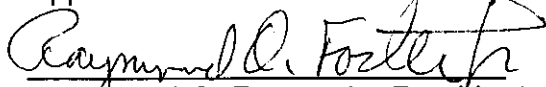
Mr. Birbaum and Mr. Steinbach stated they will not attend the April 24th Village Board meeting.

With no further discussion being heard, motion (Fischer/Schinzer) to adjourn was made at approximately 8:30 PM, and Carried Unanimously.

Respectfully submitted by:


Kathy Kreuser, Clerk-Treasurer

Approved and Ordered Posted by:


zRaymond O. Foster, Jr., President