

# VILLAGE OF OCONOMOWOC LAKE

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OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,  
December 19, 2005. Unofficial until approved by the Village Board. Approved  
as written ( ) or with corrections (X) on 1-16-06.

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held December 19, 2005, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Foster/President – present  
Messrs. Fischer, Kneiser, Schinzer, Birbaum, Steinbach,  
Owens, Trustees – present,  
Ms. Kreuser/ Clerk-Treasurer – present  
Mr. Wiemer/Police Chief - Administrator – present  
Mr. Macy/Attorney – present

## **ATTENDANCE**

Frank Norris Jr., Shirley Norris, Kathy Nickolaus, Waukesha County Clerk, Ken Voigt, Ken Voigt Traffic Associates, LLC, Lisa Reed, Oconomowoc Enterprise, Trish Shult, Chris Shult, Mike Tendick, J. Michael Straka, G. Langenbach, John H. Sproule, Chris Mortonson, and Rich Hitchcock.

## **MINUTES**

Motion (Kneiser/Owens) to approve the November 21, 2005, Village Board Public Hearing minutes, and the Village Board meeting minutes, Carried Unanimously.

## **PUBLIC COMMENT**

Motion (Birbaum/Kneiser) to open the public comment, Carried Unanimously.

There was no public comment.

Motion (Schinzer/Steinbach) to close the public comment, Carried Unanimously.

## **PRESIDENT**

**Discussion/action regarding the Memorandum of Understanding between Waukesha County and the Village of Oconomowoc Lake for the Statewide Voter Registration System.**

Mr. Macy expressed three concerns regarding the memorandum of understanding for the statewide voter registration system. Mr. Macy stated his concerns were the length of the contract, no specified dollar amount and the cancellation policy of the contract.

Kathy Nickolaus, Waukesha County Clerk, was present to answer the concerns of the Board.

Motion (Birbaum/Fischer) to approve the Memorandum of Understanding between Waukesha County and the Village of Oconomowoc Lake for the Statewide Voter Registration System with the condition that the agreement may be terminated at any time by the Village of Oconomowoc Lake upon 90 (ninety) days written notice to Waukesha County, Carried Unanimously.

**Update regarding Citizen Committee's traffic calming study.**

Chris Mortonson and Ken Voigt, Ken Voigt Traffic Associates, LLC, gave presentations to the Board regarding the traffic calming study (funded by various residents) on West Beach Road. Discussion followed.

The Village Board discussed the report. The Board directed the Village Administrator to accumulate and forward the Board's numerous questions and concerns to Chris Mortonson for review and response, including possible responses from Ken Voigt; upon receipt of any such responses, the Village Administrator was directed to forward the study plus said responses to the Village Engineer for his review and analysis, consultation and comments with respect thereto. The Board also requested that SEWRPC review and forward any comments regarding the traffic calming study on West Beach Road.

**Renewal of professional, yearly appointments for 1-year term through December 2006:**

1. Arenz, Molter, Macy & Riffle S.C. as Village Attorneys.
2. Lake Country Engineers as Village Planner/Engineer.
3. Reilly, Penner & Benton as Village Accountant.
4. Kay & Kay, Attorneys-at-law, as Village Traffic Attorney.
5. Thomas Marks as Village Building Inspector.
6. Donald Wiemer as Fire Department Liaison to Okauchee and Village Commissioner to Summit Fire District.
7. Donald Wiemer as Municipal Court Representative.

Motion (Kneiser/Birbaum) to approve the foregoing yearly appointments for a 1-year term through December 2006, Carried Unanimously.

**PLAN COMMISSION**

**Discussion/action regarding seeking a consultant for Smart Growth.**

Mr. Wiemer reported that the Plan Commission requested that the Board approve their seeking a consultant for the Smart Growth plan. Discussion followed.

Motion (Birbaum/Steinbach) to approve seeking a consultant for the Smart Growth plan and the Plan Commission and report back to the Board on the cost and availability of the consultant, Carried Unanimously.

**ATTORNEY**

**2005-2006 Wisline Series**

**Local Land Use Planning & Zoning- Business Improvement District (BID)**

**Local Land Use Planning & Zoning-The Role of Subdivision Regulation.**

Mr. Macy updated the Board on business improvement districts and the role of subdivision regulation.

**TREASURER**

**Checks**

Motion (Fischer/Steinbach) to approve check nos. 32984 through 33065, for regular monthly and all electronic tax payments, Carried Unanimously.

**FINANCE**

**Discussion/action regarding amending the 2005 Village Budget.**

Mr. Wiemer explained the changes for amending the 2005 Village budget.

Motion (Kneiser/Steinbach) to approve amending the 2005 Village budget per attachment, by roll call vote: Owens, aye; Steinbach, aye; Birbaum, aye; Kneiser, aye; Foster, aye; Schinzer, aye; Fischer, aye. Motion Carried.

**Discussion/action regarding end-of-year transfers.**

Motion (Kneiser/Steinbach) to approve end-of-year transfers, per attachment, Carried Unanimously.

**Discussion regarding monthly operating statement for December**

Discussed.

**ADMINISTRATOR**

**Discussion/action regarding retaining walls and guard rails in the road Right-of-way between the Shult's property located at 4734 Hewitt's Point Rd. and the Griffin property located at 4732 Hewitt's Point Rd.**

Mr. Wiemer explained that Mr. Griffin's ingress/egress to his property was on Mr. Schult's property. Mr. Wiemer explained the guard rails would be constructed in the road right-of-way and thus needed the approval of the Village Board. Mr. Wiemer stated the guard rails would be constructed per Department of Transportation specifications. Mr. Wiemer stated Mr. Griffin has received Board of Zoning Appeals approval, Architectural Board approval and Plan Commission approval.

Motion (Schinzer/Kneiser) to approve the construction of retaining walls and guard rails in the road right-of-way per DOT specifications on Mr. Griffin's property located at 4734 Hewitt's Point Road, by roll call vote: Owens, opposing; Steinbach, aye; Birbaum, aye; Kneiser, aye; Schinzer, aye; Fischer, aye. Motion Carried.

**Discussion/action regarding Ambulance Service Contract for 2006.**

Mr. Wiemer explained the ambulance service contract for 2006.

Motion (Steinbach/Kneiser) to table until the January 16, 2006, Village Board meeting for clarification regarding the ambulance standby service, Carried Unanimously.

## **POLICE CHIEF**

### **Discussion/action regarding Joint Powers Agreement for 2006.**

Mr. Wiemer explained the joint powers agreement.

Motion (Kneiser/Birbaum) to approve the joint powers agreement for 2006, Carried Unanimously.

## **FIRE COMMISSIONER**

Mr. Wiemer updated the Board on the fire merger meeting.

## **PUBLIC HEALTH AND SAFETY**

No report.

## **BOARD OF ZONING APPEALS**

Did not meet.

## **ARCHITECTURAL CONTROL BOARD (ACB)**

The ACB met in November and approved the following:

1. Mr. & Mrs. John Griffin, 4732 Hewitt's Point Road, construct retaining walls for a new driveway. Requires a setback variance from the street.
2. Mr. & Mrs. Paul Lima, 4580 Hewitt's Point Road, remodeling with new windows.
3. Mr. & Mrs. Paul Janus, 9 Whitetail Lane, new single-family residence.

## **CLERK**

### **Discussion/action regarding December newsletter.**

Motion (Kneiser/Steinbach) to approve the December 2005 newsletter with the following revisions, Carried Unanimously:

1. To move the President's letter to the second page.
2. To add the allowable times established for starting and stopping for construction activities within the Village for Ordinance #228.
3. Revise the wording for the Spring Primary Election to include "if a spring primary is necessary".

## **COMMUNICATIONS**

No report.

With no further discussion being heard, motion (Steinbach/Kneiser) to adjourn was made at approximately 9:20 PM, and Carried Unanimously.

Respectfully submitted by:

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Kathy Kreuser, Clerk-Treasurer

Approved and Ordered Posted by:

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Raymond O. Foster, Jr., President