

VILLAGE OF OCONOMOWOC LAKE

OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,
December 15, 2003. Unofficial until approved by the Village Board. Approved
as written () or with corrections (X) on 1-19-04.

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held at 7:00 PM on Monday, December 15, 2003, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification of the news media were met. Roll was taken following the Pledge of Allegiance, with the following in attendance:

Mr. Foster/President – present
Messrs. Kneiser, Owens (arrived at 7:15 PM) Steinbach, Fischer/Trustees – present
Messrs. Birbaum, Schinzer - absent
Ms. Stern/Clerk-Treasurer – present
Mr. Wiemer/Police Chief and Administrator – present
Mr. Macy/Attorney – present

ATTENDANCE

Ed Johnson; Kathy Kresuer.

MINUTES

Motion (Kneiser/Steinbach) to approve the November 17, 2003 Village Board regular meeting minutes and public hearing minutes, and to approve the December 1, 2003 public hearing minutes and special Village Board meeting minutes, with the following revision, Carried Unanimously.

The November 17, 2003, regular meeting minutes, page number 3, under Architectural Control Board, no. 1, originally read, "Mr. & Mrs. Art Kraemer, 3540 Pabst Ct."

The amended no. 1 now reads, "Mr. & Mrs. Art Kraemer, 35340 Pabst Ct"

PUBLIC COMMENT

Mr. Ed Johnson thanked the Village Clerk for serving the Village of Oconomowoc Lake.

VILLAGE PRESIDENT

Renewal of Professional Appointments

Motion (Kneiser/Steinbach) to approve the following professional appointments for 1-year terms through December 2004, Carried Unanimously.

1. Leyton Schultz Agency as Village Assessor.
2. Arenz, Molter, Macy & Riffle S.C. as Village Attorneys.
3. Lake Country Engineers as Village Planner/Engineer.
4. Reilly, Penner & Benton as Village Accountant.
5. Kay & Kay, Attorneys-at-law, as Village Traffic Attorney.

6. Thomas Marks as Village Building Inspector.
7. Donald Wiemer as Fire Department Liaison to Okauchee and Village Commissioner to Summit Fire District.
8. Donald Wiemer as Municipal Court Representative.
9. Hilton Neal as Oconomowoc Historical Representative.
10. David A. Farina as Village Arborist.

Appointment of Village Clerk

Motion (Kneiser/Steinbach) to approve the appointment of Kathy Kreuser as Village Clerk and to approve a resolution authorizing her to sign Village checks, Carried Unanimously.

Sewers

The Trustees discussed a letter dated Dec. 1, 2003, from Diane Gard, City Administrator, City of Oconomowoc, requesting information regarding the possibility of sewers for 16 residences on South Beach Road. Trustee Fischer directed the clerk to send Ms. Gard a letter stating that he and Trustee Schinzer will be meeting with the property owners and will be responding with the requested information.

PLAN COMMISSION

R-4 Zoning Map and R-2 Zoning Map for Annexed Properties on Sawyer Road

Attorney Macy explained the need for zoning amendment procedures for land in the Lalumiere subdivision.

Motion (Steinbach/Kneiser) to initiate zoning amendment procedures for land in the Lalumiere Subdivision annexed to the Village of Oconomowoc Lake in December 2000, to rezone the land to the R-4 district, by referring the matter to the Village of Oconomowoc Lake Plan Commission for recommendation, Carried Unanimously.

The Trustees directed the clerk to also refer zoning amendment procedures for land on Sawyer Road annexed to the Village in December 2000, to the Plan Commission.

ATTORNEY

Waukesha County Street Width Map

Attorney Macy reported he sent a letter to Waukesha County Parks and Land Use Manager and has not yet received a response.

Gifford Road Railroad Crossing

Mr. Macy stated Attorney Riffle filed a Stipulation and Order with the Office of the Commissioner of Railroads regarding the Gifford Road railroad crossing.

Extraterritorial Plat Approval Jurisdiction

Mr. Macy reported a waiver was signed by the Town of Summit. He will draft a subdivision control ordinance and this item will be placed on the January Plan Commission agenda for recommendation to the Village Board and setting the date of public hearing.

Aunt Polly's Washtub

Mr. Macy reported a representative of the Pabst's Farm Development made a presentation to the Town of Summit Plan Commission, regarding creating a park at Aunt Polly's Washtub. Mr. Foster will further research this item.

TREASURER

Checks

Motion (Steinbach/Kneiser) to approve check nos. 30987 through 31071, for regular monthly bills, and all electronic tax payments, Carried Unanimously.

FINANCE

Monthly Operating Statement

Discussed.

End-of-Year Transfers

Motion (Kneiser/Owens) to approve the following year-end transfers:

From encumbered funds less budget appropriations:

1. Village Hall Building Fund – 70.12
2. Undesignated Fund – 66,498.26

To encumbered funds less budget appropriations:

1. Revaluation – 3,000.00
2. Land Purchase/Annexation – 8,100.00
3. Road Rebuild/Repair – 10,000.00
4. Truck Replacement – 5,000.00

Tax Breakdown

Mr. Wiemer presented a chart comparing the 2003 tax levy to the 2002 tax levy. The Trustees directed the clerk to include this chart with revisions by Mr. Wiemer, in the December newsletter.

ADMINISTRATOR

Lalumiere Wetland Mapping

Mr. Wiemer reported the wetlands in Lalumiere are mapped correctly. He will research whether the Village owned parcel in Lalumiere allows a building envelope. Mr. Wiemer will get a certified survey map for the property only if a building envelope exists.

POLICE CHIEF

2004 Ambulance Service Contract with City of Oconomowoc

Motion (Steinbach/Kneiser) to approve the 2004 Ambulance Service Agreement with the City of Oconomowoc, Carried Unanimously.

Police Equipment

Mr. Wiemer advised the Board that police equipment will need upgrading in the future. An estimated \$30,000 will be necessary to buy computer and radio equipment for the police squads. Mr. Wiemer will be researching grant opportunities regarding this expense.

FIRE COMMISSIONER

The Summit Fire District meeting will take place on Wednesday, December 17, 2003.

PUBLIC HEALTH AND SAFETY

Update on Milfoil

Mr. Foster stated that more information is needed before the Board makes a decision regarding spraying milfoil in the lake. Representatives from the DNR will be invited to a future meeting to discuss the pros and cons of spraying.

BOARD OF ZONING APPEALS

The Board of Zoning Appeals met on December 8, 2003, and released a deed restriction on property owned by Gordon Steinbach, 4775 Hewitt's Point Road.

ARCHITECTURAL CONTROL BOARD (ACB)

The ACB met on November 24, 2003 and approved the following:

1. Final elevation changes for new residence for Mr. August Pabst, 35216 Pabst Road.

CLERK

The Trustees directed the clerk to make the following revisions to the December newsletter:

1. Add the name and address of the Waukesha County Treasurer to the tax article so residents know where to send their tax payment.
2. Include the tax breakdown (with revisions by Mr. Wiemer) as an insert.
3. Amend the fish crib insert by changing "donation" to "tax deductible donation."

Motion (Steinbach/Owens) to approve the December newsletter, as amended, Carried Unanimously.

COMMUNICATIONS

The president introduced and welcomed Kathy Kreuser as the new Village Clerk.

Mr. Foster read a Resolution of Appreciation of Service, expressing appreciation of services from retiring Village Clerk, Barb Stern.

Motion (Owens/Kneiser) to approve Resolution #109, Resolution of Appreciation of Service, Carried Unanimously.

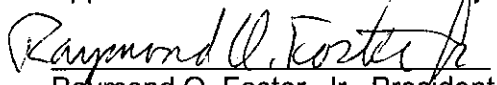
Ms. Stern thanked the Village Board.

With no further discussion being heard, motion (Fischer/Schinzer) to adjourn was made at approximately 8:10 PM, and Carried Unanimously.

Respectfully submitted by:


Barbara Stern, Clerk-Treasurer

Approved and Ordered Posted by:


Raymond O. Foster, Jr., President