

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, December 16, 2013,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 01/20/2014.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on December 16, 2013, commencing at 7:22 PM, immediately following a Special Plan Commission meeting, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs., Bickler, Fellows, Fischer, Shult, Waltersdorf/Trustees – present
Mr. Owens/Trustee – absent
Ms. Schlieve/ Clerk-Treasurer – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Benn DiPasquale, Sheri Helwig, Andy Helwig, Jamie Helwig, Kent Halleen, Pam Wiemer, Michele Cannariato

MINUTES

Motion (Waltersdorf/Fellows) to approve the minutes of the November 18, 2013 Village Board meeting and Public Hearing, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Shult) to open the meeting to public comment on agenda items, Carried Unanimously.

There were no comments from those present.

Motion (Bickler/Shult) to close the meeting to public comment, Carried Unanimously.

PRESIDENT

Swearing in of Lt. Andrew Helwig as he is promoted to Captain of the Police of the Village of Oconomowoc Lake

President Birbaum and Lt. Helwig read the Oath of Office responsively, to promote Lt. Helwig to Captain of the Police of the Village of Oconomowoc Lake. A copy of the signed Oath of Office is included in the Village Board Minutes binder.

Renewal of professional, yearly appointments for 1-year term through December 2014 as noted on Exhibit A

Motion (Waltersdorf/Bickler) to approve the renewal of professional, yearly appointments for a 1-year term through December 2014 as noted on Exhibit A (included in the Village Board Minutes binder), Carried Unanimously.

Appointment of Election Inspectors for 2-year terms through December 2015 as noted on Exhibit B

Motion (Fellows/Shult) to approve the appointment of election inspectors for 2-year terms through December 2015 as noted on Exhibit B (included in the Village Board Minutes binder), *Carried Unanimously*.

PLAN COMMISSION

Discussion/action regarding the extraterritorial approval of a Certified Survey Map for property located on Upper Oconomowoc Lake in the Town of Oconomowoc, owned by James H. Priest and Janice K. Hass, per Plan Commission recommendation at its December 16, 2013 meeting

Mr. Wiemer explained that this matter had been reviewed by the Plan Commission and a recommendation for approval had been made at its special meeting held on December 16, 2013.

Motion (Shult/Fellows) to approve the Certified Survey Map for property located on Upper Oconomowoc Lake in the Town of Oconomowoc, owned by James H. Priest and Janice K. Hass, per Plan Commission recommendation at its December 16, 2013 meeting, *Carried Unanimously*.

ATTORNEY

There was no report.

TREASURER

Checks

Motion (Bickler/Fellows) to approve check numbers 40703 through 40765, for regular monthly payments, and all electronic payments, *Carried Unanimously*.

FINANCE

Discussion regarding monthly operating statement for December

Mr. Fischer reviewed the monthly operating statement.

Discussion/action regarding year-end fund transfers

Mr. Fischer explained the year-end fund transfers, as shown on page 2 of the monthly operating statement (included in the Village Board Minutes binder). Mr. Wiemer noted that \$775 of funds received in 2012 for the 2013 fireworks display are reflected in the transfers.

Motion (Shult/Bickler) to approve the year-end fund transfers, *Carried Unanimously*.

Discussion/action regarding assessment matters

Mr. Fischer noted that the properties that sold in 2013 averaged 16% higher than the assessed value of those properties. In 2013, the value of the Village was reduced by 14% primarily as a result of 2012 sales. In 2014, assessed values are likely to rise because the 2013 sales are higher than assessed values.

Mr. Birbaum reported that Megan Bezanson, the current assessor assigned to the Village by Tyler Technologies, will be leaving the company. Ms. Bezanson's supervisor, Mark Link, will take over as the assessor assigned to the Village. Mr. Link will have an associate that will assist him in assessing the properties in the Village, but he will handle the day-to-day work that includes inquiries from property owners, being present at the open book and board of review meetings. A meeting between Mr. Link and the Assessment Committee has been set to review procedures. No action taken.

ADMINISTRATOR

Discussion/action regarding resolution to approve the 2014 budget for the Lake Country Municipal Court

Mr. Wiemer noted that there are no transfers to fund the budget since the legislature passed a bill that allows municipal courts to assess higher fees on citations issued.

Motion (Bickler/Fellows) to approve the Resolution Approving the 2014 Municipal Court Budget, Carried Unanimously.

Discussion/action regarding approval of the Bartolotta Fireworks Company, Inc. contract for the 2014 fireworks display in the Village of Oconomowoc Lake

Motion (Shult/Waltersdorf) to approve the Bartolotta Fireworks Company, Inc. contract for the 2014 fireworks display in the Village of Oconomowoc Lake, Carried Unanimously.

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit C, designated for use toward the fireworks display in July of 2014

Motion (Shult/Bickler) to accept the donations received from Village residents, as noted on Exhibit C (included in the Village Board Minutes binder), Carried Unanimously.

Discussion/action regarding acceptance of donation designated for police motorcycle fund from Paul and Peggy Bielik

Motion (Shult/Bickler) to accept the donation received from Paul and Peggy Bielik designated for police motorcycle fund, Carried Unanimously.

Discussion/action regarding replacement of police plow truck and disposal of the existing police plow truck

Mr. Wiemer reported that he had been contacted by the Dousman Fire District to see if the Village had any interest in selling the 2008 Chevrolet Silverado squad pick up truck to them. They offered \$19,000 to purchase the vehicle. Mr. Wiemer further advised that the 2008 pick up truck had been purchased in November of 2007 for a price of \$32,637. A replacement vehicle for the Village will be approximately \$37,000 plus the transfer of the snow plow from the 2008 vehicle to the new vehicle. The difference between Dousman's offer and the purchase of a new vehicle is \$18,000. The Village has \$7,000 set aside in the designated fund to apply to a new vehicle; after the 2013 year-end transfers are made there will be an additional \$5,000; the 2014 budget includes another \$5,000. That would mean a deficit of \$1,000 to \$2,000. Mr. Wiemer noted that because the squad pick up truck is "branded" as a squad vehicle, the offer from Dousman Fire District of \$19,000 is very fair. Additionally, Mr. Wiemer stated that the major benefit to replacing the squad pick up is to eliminate the future repairs caused by rust and the effect of plowing snow on the truck. It is not uncommon for the brake lines, cooling lines, power steering pump, and transmission lines to rust out after 5 or more years of service as a plow. The yearly cost of the 2008 squad pick up, based on the purchase price in 2007 and the sale price of \$19,000 in 2014, with six years of service, translates to a cost per year of \$2,280 for use as a squad car and plow vehicle.

Discussion followed regarding the value of selling the squad pick up soon instead of using it for another few years; the cost of replacing the vehicle; and the advantage of purchasing a Chevrolet LTZ instead of a Chevrolet LT (the LTZ has more upgrades and the resell value would be higher).

Motion (Shult/Bickler) to accept the offer to purchase the 2008 Chevrolet squad pick up for \$19,000; and to purchase a 2015 Chevrolet LTZ pick up to replace the 2008 vehicle, Carried. Mr. Fischer abstained from the vote.

POLICE CHIEF

Resolution regarding a Mutual Aid Agreement for Participation in Suburban Mutual Assistance Response Teams (SMART)

Mr. Wiemer explained that the mutual aid agreement for participation in SMART is very important for the Village. Recent incidents that have taken place in Brookfield and Oak Creek (the shootings at the salon and at the Sikh Temple) prove the need to participate in this kind of mutual aid program. The mutual aid provided by communities that participate in SMART is different than the day-to-day mutual aid that communities provide to each other. This type of mutual aid would afford the affected community to ask for assistance on a longer term basis from the other communities that participate in the program. For example, if a shooting occurs such as the spa salon or the Sikh Temple, the affected community needs help in maintaining the scene of the crime, crowd control, and many other aspects of the investigation. Most communities do not have the manpower to handle that kind of situation alone. The participants of SMART would then be called upon to assist around the clock, until the assistance was no longer needed by the affected community. The program would also be implemented for natural disasters such as tornados or floods. There is a one-time fee of \$100 to join SMART.

Motion (Shult/Bickler) to adopt Resolution No. 155, "A Resolution Authorizing a Mutual Aid Agreement; Participation in Suburban Mutual Assistance Response Teams", Carried Unanimously.

BOARD OF ZONING APPEALS

There was no meeting.

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding ACB meeting held on November 25, 2013

The request of Mr. and Mrs. Ulrich M. Jentzsch regarding 34829 Fairview Road, to raze the current single family residence and construct a new single family residence, was given approval of the conceptual drawing submitted.

CLERK

Discussion/action regarding December quarterly newsletter

Ms. Schlieve noted that an addition was made to the vacation call-in article. Mr. Birbaum requested an addition to the President's letter.

Motion (Shult/Bickler) to approve the December quarterly newsletter, with the above-noted changes and additions, Carried Unanimously.

COMMUNICATIONS

There were no communications.

ADJOURNMENT

With no further discussion being heard, a motion (Shult/Bickler) to adjourn was made at approximately 8:08 p.m., and Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Joseph L. Birbaum, President